

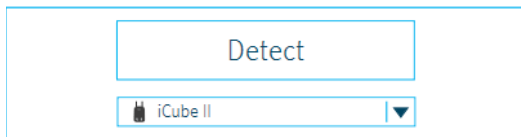
# Flex:tracker

## Flex:tracker step by step guide

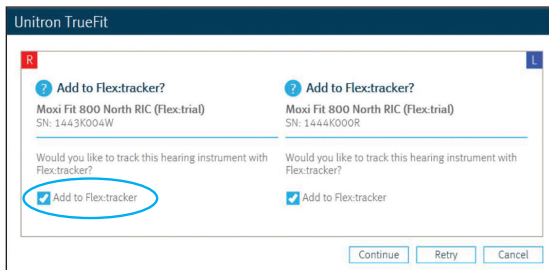
This document outlines the instructions for using Flex:tracker in Unitron TrueFit™ software.

### 1. Assigning hearing instruments

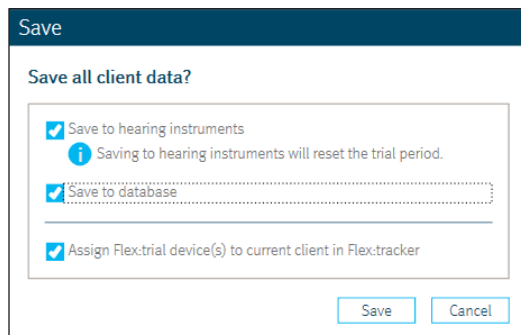
1. Detect your hearing instruments the way you normally would in Unitron TrueFit software.



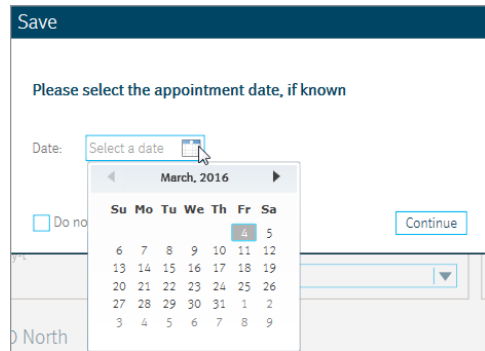
2. When Unitron TrueFit software detects hearing instruments, the software will check if they are Flex:trial™ devices. If they are, and it is the first time that Unitron TrueFit software has detected these trial devices, you will be asked if you want to track the Flex:trial devices using Flex:tracker.



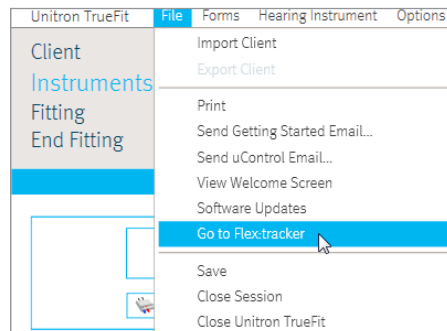
3. After the session is saved, you will be asked if you want to assign the Flex:trial devices to the current client.



4. Unitron TrueFit software will also prompt you to specify an appointment date, unless you have selected not to in the preferences.



5. Log into Flex:tracker.



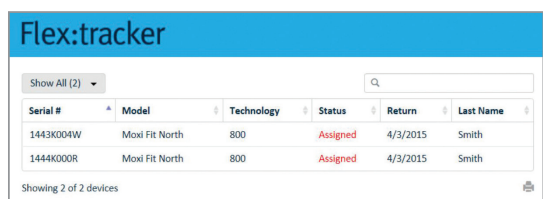
To log into Flex:tracker without TrueFit:

Open a browser

Enter <https://www.unitronflextracker.com/>

Log in with same account information used in TrueFit. The first time you visit the Flex:tracker site, you will be prompted to select a region.

6. After the Flex:trial devices are assigned, the status of the Flex:trial devices will change to **Assigned** in the Status Board of Flex:tracker.



- Details about the assignment will be available on the right hand side of the Status Board. If you wish to change assignment details, press the **Edit** button.

**Device Details**

[Return](#) [Edit](#)

Serial #: 1443K004W  
Model: Moxi Fit North  
Technology Level: 800  
Status: Assigned

**Key Dates**  
Assignment date: 3/6/2015  
Trial end date: 4/3/2015  
Appointment date: -

**Client Information**  
Patient ID: 5  
First Name: John  
Last Name: Smith  
Phone: 333-333-3333

**Comments**

- The **Edit Assignment Details** screen allows you to change details of the Assignment if desired. Comments can also be entered.

**Edit Assignment Details**

**Device Information**  
Serial #: 1443K004W  
Model: Moxi Fit North  
Technology Level: 800  
Status: Assigned

**Client Information**  
Patient ID: 5  
First Name: John  
Last Name: Smith  
Phone: 333-333-3333

**Key Dates**  
Assignment date: 3/6/2015  
Trial end date: 4/3/2015  
Appointment date:

**Comments**

[Save](#) [Cancel](#)

## 2. Returning Flex:trial devices

- Log into Flex:tracker. You can access the Flex:tracker website by using the menu item shown here.

Unitron TrueFit **File** Forms Hearing Instrument Options

Client Instruments Fitting End Fitting

- Import Client
- Export Client
- Print
- Send Getting Started Email...
- Send uControl Email...
- View Welcome Screen
- Software Updates
- Go to Flex:tracker**
- Save
- Close Session

- View the Status Board and select the Flex:trial device to be returned. You can also use the search box to find the patient by last name.

Serial #	Model	Technology	Status	Return	Last Name
1443K004W	Moxi Fit North	800	Assigned	4/3/2015	Smith
1444K000R	Moxi Fit North	800	Assigned	4/3/2015	Smith

Showing 2 of 2 devices

- Select the Flex:trial device to be returned and click the **Return** button.

**Device Details**

[Return](#) [Edit](#)

Serial #: 1443K004W  
Model: Moxi Fit North  
Technology Level: 800  
Status: Assigned

- Confirm the return.

**Device Return Confirmation**

Are you sure you want to return this device?

**Model:** Moxi Fit North 800  
**Serial #:** 1443K004W

[Return](#) [Cancel](#)

## 3. Reserving Flex:trial devices with Flex:tracker

- To reserve a Flex:trial device with Flex:tracker, first select an available Flex:trial device.

Serial #	Model	Technology	Status	Return	Last Name
1443K004W	Moxi Fit North	800	Available	-	-
1444K000R	Moxi Fit North	800	Available	-	-

Showing 2 of 2 devices

- Select the **Reserve** button for that device.

**Device Details**

[Reserve](#) [Delete](#)

Serial #: 1444K000R  
Model: Moxi Fit North  
Technology Level: 800  
Status: Available

- Enter the details of the reservation.

**Reserve Device**

**Device Information**  
Serial #: 1443K004W  
Model: Moxi Fit North  
Technology Level: 800

**Client Information**  
First Name: Susan  
Last Name: Brown  
Phone: 222-222-222

**Reservation Details**  
Reservation Date: 3/6/2015  
Clinician Name: Mike Jones

**Comments**  
comments here

[Save](#) [Cancel](#)

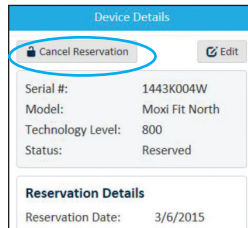
## 4. Cancelling a reservation with Flex:tracker

1. To cancel a reservation for a Flex:trial device with Flex:tracker, first select a reserved device.



Serial #	Model	Technology	Status	Return	Last Name
1443K004W	Moxi Fit North	800	Reserved	-	Brown
1444K000R	Moxi Fit North	800	Available	-	-

2. Select the **Cancel Reservation** button for that device.



Device Details

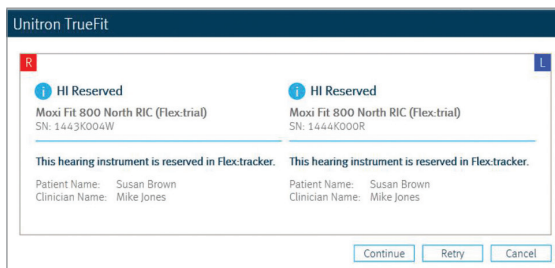
**Cancel Reservation** Edit

Serial #: 1443K004W  
Model: Moxi Fit North  
Technology Level: 800  
Status: Reserved

**Reservation Details**  
Reservation Date: 3/6/2015

## 5. How Unitron TrueFit software works with reserved Flex:trial devices

1. When fitting a Flex:trial device that has been reserved in Flex:tracker, Unitron TrueFit software will warn you that the device has been reserved and give you the option to continue or cancel (in order to select another device that isn't reserved).



Unitron TrueFit


**HI Reserved**  
Moxi Fit 800 North RIC (Flex:trial)  
SN: 1443K004W  
This hearing instrument is reserved in Flex:tracker.  
Patient Name: Susan Brown  
Clinician Name: Mike Jones

**HI Reserved**  
Moxi Fit 800 North RIC (Flex:trial)  
SN: 1444K000R  
This hearing instrument is reserved in Flex:tracker.  
Patient Name: Susan Brown  
Clinician Name: Mike Jones

Continue Retry Cancel

## 6. Removing a Flex:trial device from Flex:tracker

1. To remove a Flex:trial device from Flex:tracker select the device and press the **Delete** button.

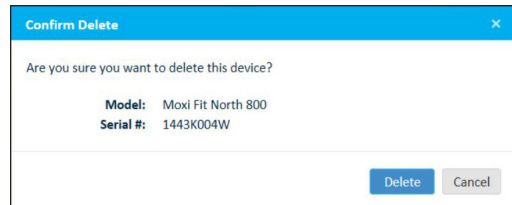


Device Details

**Delete**

Serial #: 1443K004W  
Model: Moxi Fit North  
Technology Level: 800  
Status: Available

2. Confirm the deletion.



Confirm Delete

Are you sure you want to delete this device?

**Model:** Moxi Fit North 800  
**Serial #:** 1443K004W

Delete Cancel

For more information about Flex:tracker or Unitron TrueFit fitting software, visit the [Help](#) feature within Unitron TrueFit.